



MATER ACADEMY

ALMA MATER STUDIORUM

**Request for Appearance before the Mater Academy, Inc. Charter School Board
(Please PRINT or Type all information)**

Name: _____

Date: _____

Address: _____

Phone: _____

Signature: _____

Organization that you represent (only if applicable): _____

School that you wish to speak about: _____

Date of Board meeting for which you request an appearance: _____

Indicate the nature of the subject on which you will be speaking: _____

Please note:

To be scheduled to speak before the charter school board, this form must be submitted no later than 5 business / school days preceding the meeting date to:

Mater Academy, Inc.
Board of Directors
c/o 6340 Sunset Drive
Miami, Florida 33143
Attn: Kelly Mallon
Phone: (305) 669-2906
Fax: (305) 669-4390
kmallon@academica.org

As an alternative, a written or emailed request will be accepted with the same deadline as above. The request should indicate:

- **Name**
- **Address**
- **Telephone number**
- **Organization you represent (*if applicable*)**
 - **School you wish to speak about**
 - **Topic to be presented**

Note: Members of the public that wish to address the Board will have a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.