



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide students a viable educational choice that offers an innovative, rigorous and seamless college-preparatory curriculum, providing Mater students, at every level (PK-12) with a competitive advantage, thus enabling students to become confident, self-directed, and responsible life-long learners.

**Mater Academy, Inc.
Meeting of the Board of Directors
November 28, 2018**

Directors

Cesar Christian Crousillat, Board Chair (Present)
Shannie Sadesky, Vice-Chair (Present)
Idalia Suarez, Secretary (Present)
Maurene Sotero Balmaseda (Absent)
Javier Jerez (Absent)

Roberto Blanch, Esq., President (Present)
Judith Marty, Director of Academics (Present)
Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. (Present)

Minutes

1. OPENING EXERCISES

- a. Meeting called to order at 10:25am
- b. A quorum was established.

2. PUBLIC COMMENT

- a. There were no comments by the public at this time.

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved the Minutes from the October 1, 2018 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Minutes from the October 10, 2018 Board of Directors Meeting.
- c. **APPROVED:** The Board approved the following Out of State Field Trip(s):
 - i. Mater Academy High School – Washington DC over Spring Break
- d. **APPROVED:** The Board approved the individual Revised and/or New Charter School Title I Budget Appropriation Details Forms for the 2018-2019 school year for the Title 1 distinguished schools, as necessary.
 - i. iMater Elementary #5384
- e. **APPROVED:** The Board approved the out of field waiver(s) for instructional personnel with out of field assignments.
- f. **RATIFIED:** The Board ratified the approval of revisions to the SLAM Bylaws.



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- g. **RATIFIED:** The Board ratified the approval for all schools to apply for the Safe Schools Grant.
- h. **APPROVED:** The Board approved the Financial Statements dated September 30, 2018.

Motion to approve by Idalia Suarez; second by Shannie Sadeky; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Financial Report
 - i. Annual Audited Financial Statements for the period ending June 30, 2018
 - 1. Report by Ana Martinez; discussed trainings for internal accounts.
 - 2. **APPROVED:** The Board approved to Receive & File Individual Audit Reports for the period ending June 30, 2018.
Motion to approve by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously
 - ii. **APPROVED:** The Board reviewed & approved the Revised Annual Budgets for the individual schools.
 - 1. *Note: A revised budget was not presented for Mater Academy Bay as it was revised at the September meeting.*
Motion to approve by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously
 - iii. Discussion on district raises of 12.5%
 - 1. Referendum was approved in November to increase taxes for next year and paid out to the teachers; pay out date has not been announced; discussed charter school entitlement to the funds and efforts that may be addressed at the state level; there is a lot of uncertainty; questions are being raised by our teachers; President Blanch states that Mater is in a position to stay competitive, even if it comes down to self-funding; believes that Mater is entitled to the funds as its students are public school students. It is important to note that the school district has yet to put anything official in writing. Fernando discusses a draft statement which will be issued that the Principals can use to communicate with their staff.
 - 2. Breakdown of cost per school provided.
 - iv. **APPROVED:** The Board approved to authorize Academica to process payment of registered agent corporate filing and statutory representation invoices upon receipt (Corporation Service Company), without the purchase order and approval requirement.
 - 1. These invoices typically total up to about \$600 annually at most and are important to pay in a timely manner to maintain corporate records up to date.
 - 2. Amending Financial Policies & Procures to include a line item to be added where we discuss items exempt from approvals and POs, such as rent and utilities.
Motion to approve by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously
- b. Facilities Report / Updates (Rolando Llanes)
 - i. Review of Facilities Support Services for the period of April –September 2018
 - ii. Review ongoing projects
 - 1. Construction Projects
 - a. Mater Middle High Pedestrian Bridge
 - b. Mater Middle High STEM Wing
 - c. Mater Elementary Recreation Building
 - d. Mater Lakes Gym / Classroom Building
 - e. iMater Band Room
 - f. Mater Bay 87th Avenue
 - g. Mater Bay Buildings B1 Retrofit
 - h. SLAM Radio
 - i. SLAM II
 - 2. Permit Plans
 - a. Mater Brickell Prep
 - 3. Zoning



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- a. Mater Lakes 5 acre campus zoning submittal
 - b. Mater East K5
 - c. Mater Brighton Lakes Expansion
- c. **APPROVED:** The Board approved to authorize the President & Chair the ability to negotiate and execute the Master Services Agreement with Nicklaus Children's Hospital; further directing Joe Raia to review the agreement; cost not to exceed \$12,500 per year and to be paid by the Inc.
Motion to approve by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously
- d. Other Items by the President, Board, Staff, or ESSP
- i. Ms. Marty discussed issues with professional development with the district. Discussed Title 2 funds and the possibility of obtaining more funds and offering the services on our own; possible need to amend all charter contracts to allow this.
 - ii. Discussed the Articulation Agreements and concerns brought forth by the district.
 - iii. Discussed agreement with the Nevada schools; providing more regular assistance by Jason Kirk, specifically the campus in Reno; Ana Martinez informs the schools that when submitting a reimbursement request for PD performed in Nevada to note that it should be paid by Nevada and not the individual Florida schools.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting is January 16, 2019.

6. **ADJOURNED MEETING AT 11:55 AM**

The minutes were adopted by the Board of Directors at a meeting held on January 16, 2019.